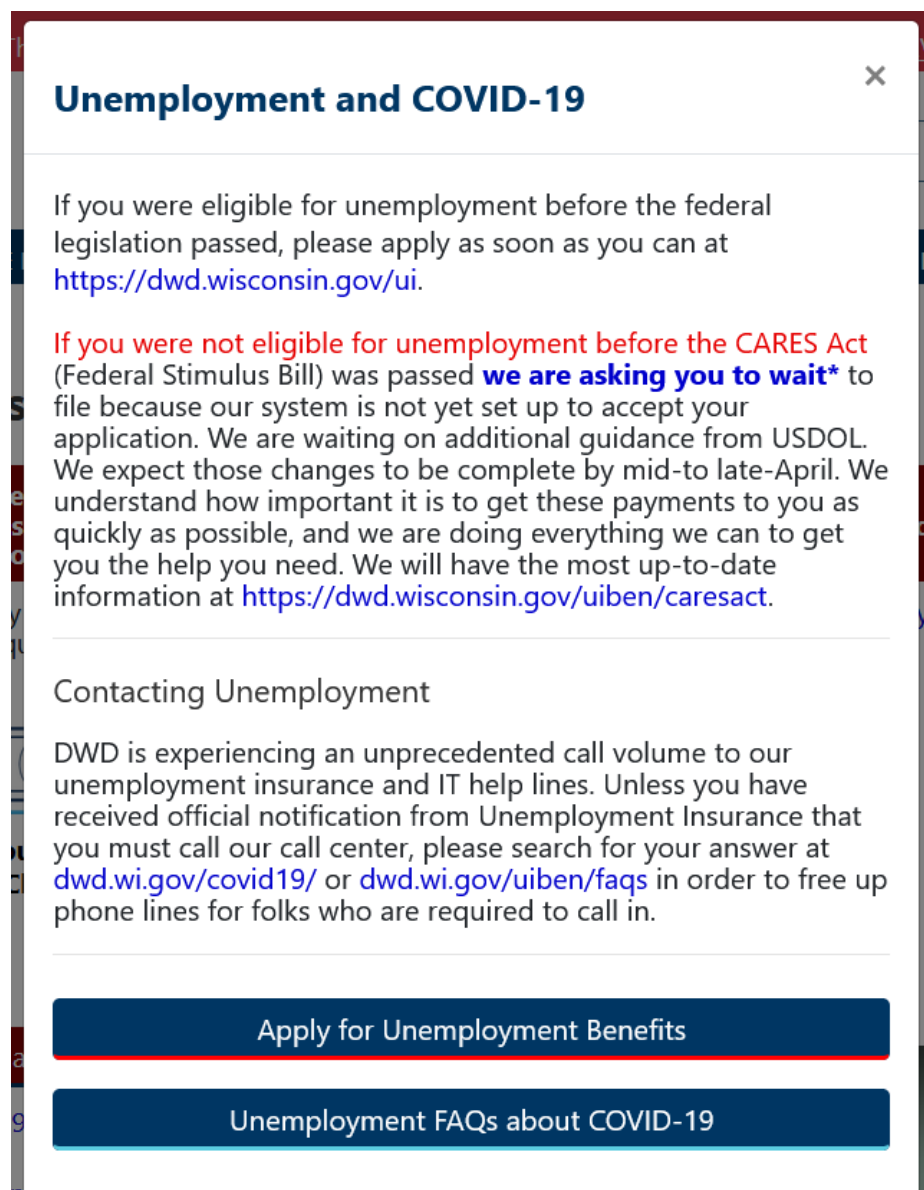


HOW TO FILE FOR UNEMPLOYMENT

Go to WI Unemployment Website: <https://dwd.wisconsin.gov/uiben/>

The following message is currently appearing on the WI Unemployment website.

As of now, you will need to **wait to apply** since you were not eligible for unemployment prior to the CARES ACT as stated below in red. Please continue to check the website to see when you are able to apply.

A screenshot of a web browser window showing a message from the Wisconsin Department of Workforce Development (DWD) regarding unemployment benefits and COVID-19. The message is titled "Unemployment and COVID-19" and includes instructions on how to apply for unemployment benefits. It states that if you were eligible before the federal legislation passed, you should apply as soon as you can at <https://dwd.wisconsin.gov/ui>. It also mentions that if you were not eligible before the CARES Act (Federal Stimulus Bill) was passed, you are asked to wait to file because the system is not yet set up to accept your application. The message expects changes to be complete by mid-to late-April. It provides contact information for the call center and a link to the FAQ page. At the bottom, there are two buttons: "Apply for Unemployment Benefits" and "Unemployment FAQs about COVID-19".

Unemployment and COVID-19

If you were eligible for unemployment before the federal legislation passed, please apply as soon as you can at <https://dwd.wisconsin.gov/ui>.

If you were not eligible for unemployment before the CARES Act (Federal Stimulus Bill) was passed **we are asking you to wait*** to file because our system is not yet set up to accept your application. We are waiting on additional guidance from USDOL. We expect those changes to be complete by mid-to late-April. We understand how important it is to get these payments to you as quickly as possible, and we are doing everything we can to get you the help you need. We will have the most up-to-date information at <https://dwd.wisconsin.gov/uiben/caresact>.

Contacting Unemployment

DWD is experiencing an unprecedented call volume to our unemployment insurance and IT help lines. Unless you have received official notification from Unemployment Insurance that you must call our call center, please search for your answer at dwd.wi.gov/covid19/ or dwd.wi.gov/uiben/faqs in order to free up phone lines for folks who are required to call in.

[Apply for Unemployment Benefits](#)

[Unemployment FAQs about COVID-19](#)

In the meantime, please review the information below as well as the Unemployment FAQ Sheet to answer other questions you may have about unemployment and so that you are prepared when it comes time for you to apply.

Information You Need to Apply

Applying for unemployment benefits is smoother and faster when you have essential information in-hand. The information will be used to determine your eligibility for unemployment insurance benefits.

Have This Information Ready to Apply:

- A username and password for filing online*
- A valid email (use your personal not Southwest Health email) or mobile number
- Your social security number*
- Your Wisconsin driver license or identification number
- Your work history for the last 18 months:
 - Employers' business name: Southwest Health Center
 - Employers' address: 1400 East Side Rd, Platteville WI 53818
 - Select Southwest Health – UCC, Mngt – Arlington Heights, IL (this is correct – UCC Mgt processes our claims)
 - Employers' phone number: 608-348-2331
 - First and last dates of work with employer
 - Reason for no longer working with employer: Furlough
- Your current address. You need a valid mailing address to receive important documents about your claim. Make sure you have notified your post office of any recent changes to your address.

*Your username and password (referred to as security credentials) and your social security number will be used to identify you and must be used when accessing your account. **Do not give your security credentials to ANYONE.**

If you are ready to apply for unemployment benefits, CLICK on **Apply for Benefits Online**.

Governor Evers issued [EMERGENCY ORDER #12](#) instituting "Safer at Home" policy.
The order is effective at 8:00am on Wednesday, March 25, 2020. Learn more at: [EVERS.WI.GOV](#)

DWD
Department of Workforce Development

UNEMPLOYMENT WORKPLACE INJURY EQUAL RIGHTS EMPLOYMENT & TRAINING DISABILITY EMPLOYMENT ABOUT DWD

Unemployment Insurance Claimants

Unemployment Benefits for Claimants

As a result of Governor Evers' Emergency order you do not need to do a work search during the Governor's declared emergency. The Department is in the process of making the necessary updates. No action is needed on your part regarding the work search.

If you have become unemployed or partially unemployed, you may [apply](#) for unemployment benefits online. File weekly claims to receive benefit payments after requirements are met.

[Apply for Benefits Online](#) [File Your Weekly Claim](#) [Your Claim Information](#) [Handbook for Claimants](#)

Unemployment News

[COVID-19 Unemployment FAQs for Claimants](#)

- 1099-G Income Tax Statements for 2019 are Available Online
- Credit Card/Debit Card Payment Options

Filing Requirements Video

[Unemployment Filing Require...](#)

Quick Links:

- 1099-G Tax Statements
- Work Search
- Registration for Work
- Payment Information
- Report Fraud
- File an Appeal
- Frequently Asked Questions
- Forms & Publications
- Hours of Operation - Online Services and Contact Information

Other Languages & Formats

- En Español
- Tshais lus hmoob
- Ask Questions or to Apply
- Interpreter & Translation Services

Then, click on the **Apply for Benefits Here** button

Unemployment Insurance > Claimants > Apply for Benefits Online

[Apply for Benefits Online](#) [File Your Weekly Claim](#) [Your Claim Information](#) [Handbook for Claimants](#) [Help! ¡Ayuda! Pab!](#)

Apply for Benefits Online

For a New Claim or to Reopen an Existing Claim

[COVID-19 Unemployment FAQs for Claimants](#)

If you're out of work through no fault of your own you'll need to apply for unemployment benefits before you can begin filing a weekly claim. Please make sure you have these documents ready to go to make your application quick and easy:

- [Information You Need to Apply](#)

Apply for Benefits Here

Log onto my.unemployment.wisconsin.gov

Why was I directed to call? [+](#)

What happens after I apply? [+](#)

Hours of Operation: Online services are available at the following times to apply for benefits:

Sunday	9:00 AM - 5:00 PM
Monday – Friday	6:00 AM - 7:00 PM
Saturday	9:00 AM - 2:30 PM

Related Videos

- How to Apply for Benefits Online
- How to Create a Username and Password (En Español)

Related FAQs

- Online Benefit Services Logon
- Applying for Benefits
- Eligibility Issues
- Work Registration
- Work Search

Related Publications

- Top 10 Things You Should Know
- Notice to Employees About Applying
- How to Apply and Eligibility FAQ

You will then be prompted to Log In if you already have an account or Sign Up.

Wisconsin Unemployment Insurance Benefit Services

Login to file for unemployment benefits. If you do not have a username and password click on the Sign up link below.

IMPORTANT: If you used our online services in the past and created a username but forgot what the username is, DO NOT create a new username, Click on the forgot username/password link below.

Log In

[Forgot your Username/Password?](#)

[Change your Password / Edit Logon Profile](#)

Don't have a username [Sign up](#)

For assistance with username and password issues please call 608-266-7252.

Note: The IT Solutions Center can only provide assistance with username/password issues. They do not have information regarding your claim.

Online services are available at the following times:

If you are unemployed and need to file a new claim:

Sunday	9:00 am - 5:00 pm
Monday - Friday	6:00 am - 7:00 pm
Saturday	9:00 am - 2:30 pm

If you need to file a weekly claim for a benefit payment or get information about your benefit account:

Sunday	9:00 am - Midnight
Monday - Friday	Available 24 Hours
Saturday	1:00 am - 3:00 pm