



Volunteerism

— AT SOUTHWEST HEALTH —

Make Your Mark

DEPARTMENT: Epione Pavilion Activity Department

JOB TITLE: Reading Group Volunteer

REPORTS TO: Epione Pavilion Activity Department

ROLE SUMMARY:

The Reading Group volunteer is responsible for assisting the Epione Pavilion Activity Department by reading to residents.

JOB QUALIFICATIONS:

- A. Strong verbal communication skills.
- B. Possess exceptional interpersonal and organization skills while demonstrating good work ethics, leadership and performance.
- C. Must be a team player as well as independent.
- D. Enthusiasm for books and reading.

ESSENTIAL FUNCTIONS:

When interacting with employees, other volunteers, patients and the general public, portrays a professional, confidential, honest, fair, and respectful manner.

Organizes, sets up, and leads weekly reading groups.

Requests and uses feedback from participants.

Transports residents to and from activity centers and other locations where reading is held.

Exerts enthusiasm while reading.

Travels from room to room and reads to residents (only if they want to be read to).

Easily explains books in detail and answers questions asked by the residents.

PHYSICAL REQUIREMENTS:

Continuous Demands (61%-100% of the time)

- Simultaneous use of hand, wrist, and fingers
- Use of oral communication to perform work

With us, it's always personal



Volunteerism

— AT SOUTHWEST HEALTH —

Make Your Mark

- Sitting for extended periods
- Walking to and from rooms
- Reaching and stretching arms above head to access books
- Pushing/lifting 30+ pounds

Frequent Demands (31%-60% of the time)

- Bending over to perform certain duties
- Requirements for far acuity, sharpness of vision and distinguishing colors

Occasional Demands (1%-30% of the time)

- Standing, bending, climbing and crawling

ENVIRONMENTAL CONDITIONS:

- Exposure to noise, dirt/dust, and outside elements

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required for personnel so classified.

Volunteer Name

Volunteer Signature

Date

Activities are based on resident's preferences, needs and abilities



Southwest
—HEALTH—

1400 East Side Road, Platteville, WI 53818

p.608.348.2331

f.608.342.4713

southwesthealth.org