



# Volunteerism

— AT SOUTHWEST HEALTH —

*Make Your Mark*

**DEPARTMENT:** Facility Operations

**JOB TITLE:** Facility Operations Volunteer

**REPORTS TO:** Facility Operations Director

## **ROLE SUMMARY:**

The Facility Operations Volunteer is responsible for assisting the Facility Operations Department in performing seasonal maintenance activities at Southwest Health.

## **JOB QUALIFICATIONS:**

- A. Strong work ethic.
- B. Ability to withstand outside elements for long periods of time.
- C. Capability to perform physical labor.

## **ESSENTIAL FUNCTIONS:**

When interacting with employees, other volunteers, patients and the general public, portrays a professional, confidential, honest, fair, and respectful manner.

Performs grounds keeping and maintenance duties at Southwest Health when advised by Facility Operations Director.

Landscapes the grounds by planting flowers and trimming bushes.

Shovels snow from walkways and sprinkles ice down to keep people from falling.

Sweeps walkway of debris.

Waters plants and grass as needed.

Paints curbs and other fixtures when requested.

## **PHYSICAL REQUIREMENTS:**

### **Continuous Demands (61%-100% of the time)**

- Standing and bending for extended periods of time
- Simultaneous use of hand, wrist, and fingers
- Pushing/lifting 30+ pounds
- Frequent sun exposure

*With us, it's always personal*



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## **Frequent Demands (31%-60% of the time)**

- Reaching and stretching arms above head to access tools
- Walking, climbing and crawling

## **Occasional Demands (1%-30% of the time)**

- Use of oral communication to perform work.

## **ENVIRONMENTAL CONDITIONS:**

- Exposure to noise, dirt/dust, tools, latex paint, and outside elements

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required for personnel so classified.

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Volunteer Name

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Volunteer Signature

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Date



**Southwest**  
—HEALTH—

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